



## Door Girl

This position is responsible for greeting guests at the entrance and Attika. The **door girl** welcomes and presents information regarding La Favela's events to the guests in a friendly, professional and quick manner. A restaurant and bar environment. **Evening and weekend shifts are required.**

### Responsibilities:

- Ensuring that each patron is old enough to legally enter the club by checking each guest's identification.
- Deciding who gets into the club based on the SOP.
- Track the number of people they admit and the number of people who leave the club to ensure that the amount of people in the club doesn't exceed the maximum safe occupancy allowed by law.
- Treats all guests in a manner to ensure their complete satisfaction.
- Always strives to exceed guests' expectations
- Takes names on a waiting list
- Observes tables and keeps track of clean, dirty and occupied tables
- Takes guest information and quotes wait times to guests accurately when tables are not immediately available
- Offer consistently professional, friendly, warm and engaging service.
- Answers phone and answers questions concerning the menu and restaurant
- Interacts with guests as they arrive and as they leave the restaurant to ensure positive dining experience
- Establish, promote and maintain good public relation while meeting or exceeding guest expectations.

### Requirements:

- Prior bar and restaurant experience
- English Fluent, grammar counts
- Ability to stand on your feet for several hours
- Customer focus, communication proficiency
- Stress Management/Composure