



## Training Manager

We are seeking an experienced training manager to lead our learning and development strategy, oversee its implementation and assess its outcomes.

Training managers work across many departments to get employees up to speed in both their specific vertical, and the overall needs of the company. Training manager responsibilities include enhancing employees' skills, performance, productivity and quality of work. Responsibilities as follows:

- Ensuring strategic alignment of the training department with business goals
- Evaluating individual and organizational performance to ensure training is meeting business needs and improving performance
- Identifying training needs by consulting with stakeholders and using needs assessments
- **Developing and delivering training solutions that meet business needs**
- Optimizing training processes for efficiency
- **Selecting and managing resources**, including working with both internal employees and training vendors to develop and deliver training
- Managing the technologies and technical personnel required to develop, manage and deliver training
- Handling **miscellaneous matter** such as working permit/visa permit for expatriate, coordinating with general manager for all issues in each venues

Requirements:

- Knowledge of **learning and development** best practices
- A proven **track record of training program development and management**
- Excellent leadership skills
- Excellent written and oral communication skills
- At least a bachelor's degree in education, human resources, psychology or a related discipline
- Professional certification is preferred